

**MINUTES OF MEETING
UNIVERSITY PLACE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the University Place Community Development District was held Wednesday, December 10, 2014 and called to order at 3:42 p.m. in the Community Room; Northern Trust Bank; 6320 Venture Drive; Lakewood Ranch, Florida 34202.

Present and constituting a quorum were:

Richard Romanoff, Jr.	Chairman
Frank Ingrassia	Vice Chairman
Tamara Cashi	Assistant Secretary
Victoria Kahle	Assistant Secretary
Jane Lange	Assistant Secretary

Also present were:

Mark Vega	District Manager
Lynn Jackson	Operations Manager
Several Residents	

The following is a summary of the discussions and actions taken at the December 10, 2014 University Place Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Vega called the meeting to order; Supervisors and staff introduced themselves.

SECOND ORDER OF BUSINESS

Public Comment on Agenda Items

Hearing no comments from the public, the next order of business followed.

THIRD ORDER OF BUSINESS

Organizational Matters

**A. Oath of Office for Newly Elected Supervisors by General Election
(Mr. Richard Romanoff, Jr. and Ms. Jane Lange)**

Ms. Jackson being a Notary Public of the State of Florida administered the Oath of Office to Mr. Romanoff and Ms. Lange; copies of the signed Oaths are attached hereto and made a part of the public record.

B. Designation of Officers – Resolution 2015-1

Mr. Vega presented Resolution 2015-1 for adoption; a copy of which will be entered into the official record.

Ms. Kahle NOMINATED Mr. Richard Romanoff, Jr. to serve as Chairman and Mr. Frank Ingrassia to serve as Vice Chairman; and Ms. Cashi seconded the nomination. There being no further nominations with all in favor, Mr. Richard Romanoff Jr. was re-appointed to serve as Chairman, Mr. Frank Ingrassia was re-appointed to serve as Vice Chairman, Mr. Mark Vega to remain as Secretary, Mr. Stephen Bloom to remain as Treasurer, Mr. Robert Koncar to remain as Assistant Treasurer, and Ms. Kahle, Ms. Cashi and Ms. Lange to serve as Assistant Secretaries was approved; and Resolution 2015-1 which memorializes the actions taken was adopted.

FOURTH ORDER OF BUSINESS

Approval of the Consent Agenda

A. Minutes of the October 22, 2014 Meeting
B. Financial Statements, Check Run Summary and Invoices through October 31, 2014

Mr. Vega stated each Board member received a copy of the Consent Agenda which includes the Minutes of the October 22, 2014 Meeting, the Financial Statements, Check Run Summary and Invoices through October 31, 2014; and requested any additions, corrections or deletions.

There not being any,

On MOTION by Mr. Romanoff seconded by Mr. Ingrassia with all in favor, the Consent Agenda which includes the Minutes of the October 22, 2014 Meeting, the Financial Statements, Check Run Summary and Invoices through October 31, 2014 was approved.

FIFTH ORDER OF BUSINESS

District Manager's Report

A. Discussion of Follow-Up Items

- The traffic enforcement agreement was discussed. Ms. Ashton prepared a follow-up letter. The previous e-mail from Ms. Ashton was included and entered for the official record.
 - Mr. Vega will reach out to the Board of County Commissioners in order to expedite action in this regard.
 - Mr. Romanoff stated *this is ridiculous. This has been going on since October 15, 2014 at which time revisions were sent to them which this Board accepted. The document only requires a signature.*
- With regard to the SWFWMD issue, the original assignment was filed and SWFWMD gave an extension without mentioning the extension date. Mr. Vega will follow up.

Ms. Jackson followed up on these items.

- Envera sent their reports. The gates are extremely busy. Envera does keep gate statistics on behalf of the District. The stickers are supposed to be applied to the vehicle, not waved as the vehicle enters.
- Decoders were purchased and are being stored at TLC.

Due to a failure of the audio equipment, the remainder of this meeting is based on the District Manager's notes.

- Maintenance of pavers was addressed.

Upon further discussion,

On MOTION by Mr. Ingrassia seconded by Mr. Romanoff with all in favor, sanding, cleaning and sealing of pavers in an amount not to exceed \$3,000 was approved as discussed.

- C. Ratification of a Motion to Send a Letter to Lakewood Ranch CDD in Support of their Legislative Amendment**
 - A letter of support should be sent to Mr. Richard Williams regarding the Lakewood Ranch initiatives. There will be no financial support at this time.
- B. Discussion of Settlement Agreement on the Lawsuit Regarding the Roads**
 - Settlement of the lawsuit was discussed.

Upon further discussion,

On MOTION by Mr. Romanoff seconded by Mr. Ingrassia with all in favor, acceptance of the mediation offer of \$75,000 and the proposal from Superior Asphalt for \$350,000 with the addition of Addendum A created by the University Place CDD Engineer was approved, with said Addendum A accepted by Superior Asphalt.

- D. Discussion of Gates Opened for Halloween**
 - There was a discussion as to when the gates should be opened.

Upon further discussion,

On MOTION by Mr. Ingrassia seconded by Ms. Cash with Mr. Ingrassia, Ms. Cash and Ms. Kahle voting aye; and Mr. Romanoff and Ms. Lange voting nay, the entrance gate at the main gate to be opened for the yard sale and Halloween only, was approved.

SIXTH ORDER OF BUSINESS

Old Business

There being no old business to discuss, the next order of business followed

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being no attorney present or any issues for discussion, the next item followed.

B. Engineer

There being no engineer present or any issues for discussion, the next order of business followed.

EIGHTH ORDER OF BUSINESS

Supervisor Requests & Comments

- Ms. Lange requested clean-up of gatehouse interior.
- Ms. Cashi requested a quote for lights on trees at entrance.
- Ms. Kahle commented on the Next Door website.
 - Severn Trent will send a letter to homeowners, as well as a letter to Ms. Curtis of the HOA for broadcast.
- Mr. Ingrassia will attend the new Board Orientation.
- Mr. Romanoff requested an explanation of the Sunshine law.

NINTH ORDER OF BUSINESS

Public Comment Period

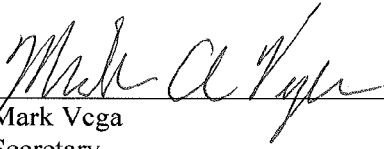
Hearing no comments from the public, the next order of business followed.

TENTH ORDER OF BUSINESS

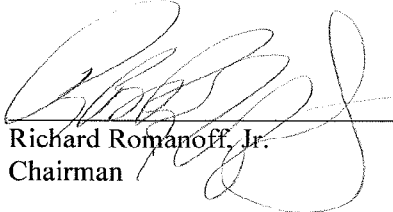
Adjournment

There being no further business,

On MOTION by Mr. Romanoff seconded by Mr. Ingrassia with all in favor, the meeting was adjourned.



Mark Vega
Secretary



Richard Romanoff, Jr.
Chairman